University of Miami Minority Vendor Fair

Welcome!!!

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Today's Agenda

- Opening Remarks Susan Montes
- Purchasing Team Keneth Pallais
- Sourcing Team Maita Beguiristain
- Upcoming Events Heidi Tyre
- GovSpend Overview Greg Farber



Opening Remarks

Susan Montes

Executive Director, Purchasing

smontes@miami.edu

Purchasing Team

Keneth Pallais

Purchasing Manager

k.pallais@miami.edu



What do we do?

- In charge of the acquisition of goods and services for Academic campuses of the University of Miami.
- This includes: Gables campus, RSMAS campus, School of Medicine and all Research areas University-wide.
- Support the University community by processing orders and contracts on a timely manner while adhering to the University's Procurement policies and procedures.
- We are committed to support local, small and minority vendors. We encourage our end-users to provide business opportunities to minority vendors.

Who's who in Purchasing?

Ignacio Calle

Director of Purchasing Phone: 305-284-8963 Email: <u>icalle@miami.edu</u>

Arienne Garcia

Assistant Buyer Phone: 305-284-8962 Email: avg42@miami.edu

Carlos Fayad

Buyer

Phone: 305-284-8966 Email: cfayad@miami.edu

Keneth Pallais

Purchasing Manager Phone: 305-284-9779

Email: k.pallais@miami.edu

Stephanie Yunis

Office Assistant Phone: 305-284-5751 Email: say24@miami.edu

Gracia Matute

Assistant Buyer Phone: 305-284-3104 Email: gim20@miami.edu

Jaya Bhagchandani

Buyer

Phone: 305-284-9024

Email: jxb1447@miami.edu

Annette Arriera

Senior Buyer

Phone: 305-284-3093

Email: annette@miami.edu

Jeaneth Jaramillo

Assistant Buyer Phone: 305-284-9751

Email: <u>i.jaramillo3@miami.edu</u>

Nora Armas

Buyer

Phone: 305-284-6245 Email: nca38@miami.edu

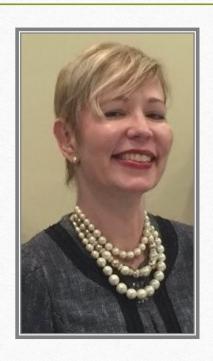
Renee Wendeln

Assistant Buyer

Phone: 305-284-6021

Email: rhw10@miami.edu

Sourcing Team



Maita Beguiristain

Sourcing Director

m.beguiristain@miami.edu

Sourcing

Sourcing collaborates with internal stakeholders by establishing contracts to provide high quality goods and services in a timely manner, mitigating risk, obtaining competitive pricing and assisting in expediting orders.



Our Commitment

The University of Miami is committed to excellence in procurement practices through a diverse and inclusive vendor base that reflects the multicultural communities we serve.



Upcoming Opportunities

Stationery and Business Card RFQ (February 2021)

Estimated expenditure \$234K

Contact Tonya Rainey – <u>trainey@miami.edu</u>, or 305- 284-8883



Translation Services RFP (February 2021)

Estimated expenditure \$170K

• Contact Tonya Rainey – trainey@miami.edu or 305- 284-8883

Doing Business with the University of Miami

- Persevere. There may not be an opportunity at the present time, but one can come up in the future.
- Stay in touch. Periodically reach out to the contacts you have done business with and update them on any new services/products you provide.
- Keep your information, including email and phone number, in Workday updated.
- Provide feedback. Please let us know of the hurdles you are encountering. Email your feedback to academicsourcing@miami.edu with the subject "Diversity Feedback."

Maita Beguiristain, Sourcing Director

Email: m.Beguiristain@Miami.edu

Phone: 305-284-8997

• Irene Perusina, Administrative Assistant

Email: IDP10@miami.edu

Phone: 305-284-6077

• Tonya Rainey, Sr. Contract Specialist

Email: trainey@miami.edu

Phone: 305-284-8883

• Michele Traft, Sr. Contract Specialist

Email: michele.traft@miami.edu

Phone: 305-284-4414

Sourcing Contacts

Upcoming Events



Heidi Tyre

Manager

Corporate Cards, Training and Communications

htyre@miami.edu

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Greg Farber

Division Manager

gfarber@govspend.us

954-354-3530

Experience:

Help State, Local, and Education agencies make better-informed purchasing decisions through the utilization of data and technology. I've been with GovSpend for over 3 years.

