## Common Spend Categories in Workday

### Catering, Entertainment, Food and Hotels
- SC08623: Food Service
- SC08624: Entertainment - Food, Beverage, Reception
- SC08625: Entertainment - Other
- SC08208: Food Supplies
- SC08619: Meetings - Subsistence
- SC08800: Hotel Conferences & Seminars

### Computers, Software Licenses and Maintenance Agreements
- SC08235: Computer Hardware & Software Non-Capital
- SC09427: UM-Owned Movable Capital Equipment
- SC08551: Computer Maintenance Agreement
- SC08226: Expendable Minor Equipment
- SC08720: Licenses

### Minor (Non-capital) Equipment
- SC08235: Computer Hardware & Software Non-Capital
- SC08226: Expendable Minor Equipment
- SC08877: Mobile Phones

### Capital Equipment
- SC08880: Non-UM-Owned Movable Capital Equipment
- SC09427: UM-Owned Movable Capital Equipment

### Furniture
- SC08226: Expendable Minor Equipment
- SC09427: UM-Owned Moveable Capital Equipment

### Printing
- SC08229: Photocopy, Publishing, & Printing Supplies
- SC08122: Printed Patient Forms

### Services
- SC08172: Service Contracts
- SC08105: Consulting Fees
- SC08811: Other Outside Services
- SC08754: External Translation Services
- SC08103: Advertising - Other
- SC08823: Rental - Other
- SC08543: Repairs and Maintenance (Not Facilities Related)
- SC08047: Managed Equipment Maintenance
- SC08036: Lab Services

### Supplies and Consumables
- SC08200: Chemicals
- SC08218: Clerical Supplies
- SC08234: Gas Cylinders
- SC08219: Instructional Supplies
- SC08227: Promotional Materials
- SC08255: Technical Supplies - Lab related (Test tubes, beakers, etc.)
- SC08250: Technical Supplies - Optics / Plastics / Surgical Supplies
- SC08254: Technical Supplies - Scientific Instruments
- SC08251: Technical Supplies - Drugs
- SC08225: Technical Supplies - Other
- SC08203: Equipment Supplies (Other than for Cleaning/Housekeeping)

### Miscellaneous
- SC08818: Publication Costs
- SC08802: Subscription Fees
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