McKesson Strategic Supply Sourcing Training Guide

"Strat Sourcing" or "MSSS" (formerly "PMM" & "Horizon")

Production Site - <u>www.mckessonstrategicsupplysourcing.com/production/</u> (live environment)

Test Site-<u>www.mckessonstrategicsupplysourcing.com/testing/</u> (test environment)

CONTACTS					
MSSS access			Contact Gigi Nunez Perez at <u>gnunezp</u>	erez@med.miami.edu	
Login			IT Security at 305-284-6565. Follow the prompts for CaneID login.		
How do I navigate MSSS		MSSS	MSSS Helpdesk at <u>MSSS.supplychain@miami.edu</u>		
Training requests			Heidi Tyre at <u>htyre@miami.edu</u>		
Killed orders			Gary Crangle <u>crangle@med.miami.edu</u> 305-243-2146		
TERMINOLOGY					
MSSS	McKe The For	McKesson Strategic Supply Sourcing – (aka "Strat Sourcing") The online module used to create purchase requisitions for hospital supplies. Formerly known as "PMM" or "Horizon"			
MSCM	McKe The	cKesson Supply Chain Management – ne online module used by Supply Chain to turn requisitions into purchase orders.			
The VIM	Virtua item adde	Virtual Item Master – a catalog of UM items containing pictures, prices, item numbers, tem descriptions, unit of measure, and formulary numbers. Note, items in the VIM can kadded to your template.			
The Matrix	Use t desc	e the Matrix instead of Google to find item information such as, item number, scription details, supplier, and manufacturer item ID.			
Favorites	Favo	prites are the same as "templates." Now you can edit items in your favorites.			
Formulary			Approvers	In stock	
HINT: Expedite orders by selecting items with Formulary 1.					
1		None		yes	
2		lf \$2,500 or more yes. Also see your departmental rules		possibly	
3 A		Additiona	l departmental and Purchasing approvers	no	
4		Additiona	l departmental and Purchasing approvers	no	

FAQs			
What is MSSS	MSSS is a web-based system used to purchase UM hospital supplies. Use UMeNET for services and equipment.		
When will MSSS go live?	The system will go live late March or early April. A link will be emailed to all end-users that attended training.		
Can I still use PMM/Horizons?	No. Unfortunately only one system will be available.		
How does it work?	MSSS can be used to create and view purchase requisitions as well as view the VIM and Matrix.		
Which login is used?	CaneID. This is the same login used for Workday and Outlook.		
For login information, who should I contact?	Contact IT Security at 305-284-6565 and follow the prompts for "CanelD Login."		
Will the templates/favorites be available in Strat Sourcing?	Yes. The templates are now called "Favorites" and they will be transferred to the new system.		
I'm stuck creating an order.	Contact the MSSS Helpdesk at <u>MSSS.supplychain@miami.edu</u> .		
What is the overall process?	 Open the internet and go to <u>www.MckessonStrategicSupplySourcing.com</u> Login using your CaneID username and password. Create a Purchase Requisition and add items to the cart from the VIM, Favorites, or as a non-catalog item. Add comments and supporting documentation if needed. Submit the Requisition. UM approvals may be required. Track the order using MSSS. 		
Can't find an item? Try the following.	 Ensure that you are searching in the correct area (VIM vs Favorites. Ensure the search filter is gray so you are seeing all items. Search a different way such as vendor catalog #, item #, manufacturer catalog #, item description, etc) Search using entire words such as "Stockinette" not "Stock" 		
How can an item be added to the VIM?	This process will stay the same as it is today. Contact Gigi Nunez Perez at <u>gnunezperez@med.miami.edu</u>		
Will I receive an email notification with each approval?	No, to check the status of the order log into Strat Sourcing, open the requisition and view the approval flow tab.		